



**PEACE BRIGADES INTERNATIONAL  
UK SECTION**

**Trustees' Report and Audited Financial Statements  
for the year ended December 31<sup>st</sup> 2012**

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**Audited by Critchleys LLP, Oxford**

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PBI UK is a non-governmental organisation working with communities around the world to address conflicts in non-violent ways.  
Registered in England, Company Reg. No: 03912587, Charity Reg. No: 1101016

PBI UK patrons: Sir Henry Brooke, Sir Robert Carnwath, Julie Christie,  
Baroness Frances D'Souza, Sir Nigel Rodley KBE, Peter Roth QC, Lord Joel Joffe

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**PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**  
Report of the trustees for the year ended 31 December 2012

The trustees submit their annual report and audited financial statements for the year ended 31 December 2012 for Peace Brigades International United Kingdom Section (PBI UK).

**Reference and administrative details**

The Charity Commission charity registration number is 1101016.

The Companies House registered number is 3912587.

The registered office and operational address of PBI UK is at 1B Waterlow Road, London N19 5NJ.

Trustees (who are also directors for the purposes of the Companies Acts) who served during the year, and up to the date of this report, were as follows:

Kathleen Armstrong  
Tiffany Garside  
Emma Douglas  
Sanjay Joshi  
Samantha Pritchard  
Julie Fisher

The senior employee in charge of day to day matters is the Director, Susi Bascon.

Patrons of the charity are as follows:

Sir Henry Brooke  
Lord Carnwath  
Julie Christie  
Sir Nigel Rodley KBE  
Sir Peter Roth  
Baroness Frances D'Souza  
Lord Joel Joffe  
Juliet Stevenson  
Samuel West

The charity's auditors are Critchleys LLP of Greyfriars Court, Paradise Square, Oxford, OX1 1BE.

The charity's bankers are the Co-operative Bank at 62-64 Southampton Row, Holborn, London WC1B 4ND.

**Structure, governance and management**

PBI UK is a charitable company limited by guarantee. It was incorporated with Companies House registration number 3912587 under a Memorandum of Association on 19 January 2000 and is governed under its Articles of Association. It was registered with the Charity Commission on 3 December 2003 with charity number 1101016.

Trustees are sought from adverts in journals, websites and newspapers, particularly those with a connection to the human rights and charity sectors. Potential trustees are invited to attend an initial Trustee meeting as observers to gain more knowledge and understanding of the organisation and are then subject to a formal interview by one or more existing Trustees before being proposed for appointment. If elected, they meet key staff, and are provided with an induction pack of key documents setting out PBI UK procedures and history.

**PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**  
Report of the trustees for the year ended 31 December 2012

The Articles of Association require a minimum number of three trustees at any time, and that at least one-third of trustees must retire by rotation at each Annual General Meeting even if they offer themselves for re-appointment. Trustees may fill a vacancy or appoint an additional trustee but a trustee appointed in this way holds office only until the next Annual General Meeting.

All trustees are members of the management committee. They meet at least six times a year to administer the charity's activities and at other times to carry out strategic planning. A full time paid director is appointed by the management committee to manage the day-to-day operations of the organisation, including the supervision of paid staff (an advocacy officer, a communications officer, and a fundraiser) and the numerous volunteer activities.

The objectives of PBI UK are primarily carried out by supporting (both operationally and financially) the projects of Peace Brigades International ("PBI"), a U.S.A incorporated non-profit organisation and registered as an overseas company (registered number FCO19368) in the United Kingdom under s1046 of the Companies Act 2006, and through which the protective accompaniment programmes are carried out.

PBI UK is one of 16 country groups around the world that support the field programmes of PBI through which teams of trained international volunteer observers are sent to areas of conflict and repression to provide non-violent protective accompaniment to local human rights defenders. Up to the end of 2012 field programmes were operating in Colombia, Guatemala, Mexico and Nepal.

Although PBI UK is constituted as an independent body with separate legal responsibility, it adheres to guiding principles of PBI laid down at an international level and continued use of the PBI name is dependent on this.

**Objectives and activities**

The objects of the charity are:

'To promote human rights for the benefit of the public by

1. Securing the enforcement of human rights law and promoting the sound administration of human rights law through accompanying and observing persons from organisations promoting human rights and preventing human rights abuses and people whose lives are in danger from the work they do provided that this work does not extend to promoting a political purpose (including a change in the law or government policy or the administrative decisions of the government authorities); and
2. Raising awareness of human rights and human rights abuses provided that this work does not extend to promoting a political purpose (including a change in the law or government policy or the administrative decisions of government authorities).

For the purposes of this object 'human rights' means the abolition of torture, slavery, forced labour, extra-judicial killing (such as genocide) and those rights secured under or by virtue of:

- a. Legislation adopted in the country in which the rights are being promoted by the Charity or;
- b. International law (more particularly the Universal Declaration of Human Rights and the International Covenant of Civil and Political Rights) having effect in the country in which the rights are being promoted by the Charity'

In accordance with the above objectives, and with due regard to the published Charity Commission guidance on the operation of the Public Benefit requirement of the Charities Act 2011, the trustees have undertaken appropriate activities in furtherance of those aims for the public benefit. These activities include:

- raising and providing financial support directly to the PBI field programmes

## **PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**

Report of the trustees for the year ended 31 December 2012

- undertaking an extensive programme of outreach, awareness-raising and media work through the organisation of speaking events and tours for human rights defenders and returned PBI volunteers, and the running of stalls at relevant conferences, universities and other appropriate events
- providing regular newsletters, project updates and other publications concerning its human rights work
- acting as an initial recruitment stage in the UK for field volunteers, and the organisation of training weekends each year to introduce potential volunteers to the principles, philosophy and work of PBI
- maintaining an emergency support network of Members of Parliament, Members of the Scottish Parliament, Lords, Members of the European Parliament, legal professionals and others, which can be activated to exert immediate international pressure in the case of human rights abuses. This aspect of advocacy work also includes providing regular briefings and updates to the desk officers at the Foreign and Commonwealth Office and other relevant parties.

With limited staff resources, the nature and ethos of PBI UK is such that many of its activities are carried out on a voluntary basis and it is considered that a significantly above average level of human resource is provided by its team of highly committed volunteers. It is not practicable at present to quantify the value of the many hundreds of unpaid hours they contribute each year but this time is crucial to the effectiveness of the organisation's work.

### **Key Achievements**

PBI has offered protection to 313 at-risk HRDs (130 women and 183 men) through the work of around 60-80 international volunteer observers, on average, offering support to individual HRDs and members of 54 key civil society organisations. PBI volunteers have offered moral support and protection to individual HRDs and members of human rights organisations in Colombia, Mexico, Guatemala and Nepal. In spite of working in very dangerous circumstances, no one by our side has been harmed. In Nepal, PBI undertook a strategic review and needs assessment to find out how best to support HRDs given the current context of political instability and vulnerability for HRDs.

PBI has decided to open a one-year project in Kenya to provide protection and support to HRDs during a period of expected heightened risk due to the March 2013 presidential elections. Upon request from HRDs and following from a mission and report produced on the situation for HRDs in Honduras, PBI has decided to open a field presence in the country.

PBI volunteer observers have offered 1,365 days of accompaniment to HRDs. We visited accompanied organisations and individuals 1,343 times. We have engaged in 15 urgent activations on behalf of HRDs at extremely high risk in Colombia, Mexico and Guatemala. PBI has also offered 48 security workshops attended by 697 defenders (388 women and 309 men) that have helped HRDs develop risk assessment strategies and their capacity for self-protection.

### **Thematic Approach to PBI's Work**

In response to our global evaluation in 2011 PBI has agreed a number of thematic priorities. These have been included in our Global Plan 2012-2017 and ensure that PBI will address security problems faced by HRDs in their work focusing on HRDs who are working in particular thematic areas that make them more vulnerable to attack. This thematic approach helps PBI to extend its reach to benefit HRDs working in these areas within the countries in which we operate, and at large. Our thematic priorities include: 1) Women HRDs (WHRDs), including defenders of LGBT rights, 2) Defenders of Economic, Social and Cultural (ESC) rights, including land rights of indigenous peoples and marginalised groups and communities protecting their local environments and 3) HRDs tackling impunity and the rule of law.

- 1) Activities on behalf of WHRDs

### **Conference on the Protection of WHRDs**

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Report of the trustees for the year ended 31 December 2012

PBI is a member of the Women Human Rights Defenders International Coalition (WHRD IC) and together with Womankind Worldwide, Amnesty International UK Section (AI UK), GAPS-UK (Gender, Peace and Security), and GADN (Gender and Development Network) organised a working conference on 24 October 2012. The conference brought together WHRDs from Afghanistan, Colombia, Iran, Kenya, Libya, Mexico, Zimbabwe and Nepal with professionals working in the fields of human rights, government, law and academia, including representatives of the EU and UN. Its aims were to recognise the work of WHRDs and seek practical ways in which existing mechanisms can be strengthened to support this work – both by empowering WHRDs and by creating avenues to enhance their protection. Issues raised at the conference were brought to a roundtable in Parliament on 25 October organised by the All Party Parliamentary Group on Women, Peace and Security. As a direct result of the conference and roundtable and PBI's engagement with the UK government's "Preventing Sexual Violence Initiative" together with other NGOs, WHRDs were explicitly recognised within a declaration on sexual violence in conflict that was adopted by G8 ministers in April 2013. This declaration will enable PBI to lobby further with the UK government and other G8 members for greater and more coordinated protection to be afforded to WHRDs in order for them to carry out their vital work

PBI also arranged for WHRDs to receive training from experts on UN mechanisms to protect WHRDs and to attend a workshop from an expert on self-care.

### **Reception for WHRDs**

PBI patron Baroness D'Souza hosted a special reception to honour the courage of WHRDs and around 70 people attended including individual donors, trusts and members of the Alliance for Lawyers at Risk on 22 October at the House of Lords. They had the opportunity to meet with WHRDs from Mexico, Colombia, Nepal and Kenya and heard from human rights campaigner Naomi Barasa of Amnesty International Kenya about the situation of WHRDs in Kenya where PBI plans to open a team. They also heard from PBI UK patrons Baroness D'Souza, Sir Henry Brooke CMG and Lord Avebury. Baroness Sue Miller also spoke about the need for PBI's work.

### **Speaking tours of WHRDs**

PBI arranged speaking tours for 7 WHRDs which included having them speak and participate in events and high level advocacy meetings with members of PBI's Support Network. The WHRDs who had speaking tours were Silvia Vasquez of the Mexican Commission for Human Rights (Mexico), Naomi Barasa of Amnesty International (Kenya), Shyam Kumari Sah of Mukti Nepal (Nepal), Judith Maldonado of CCALCP (Colombia), Marcela Castellanos of CCALCP (Colombia), Celsa Vadovinos who is President of OMESSP (Mexico), and Blanca Martinez who is the director of the Centro Diocesano de Derechos Humanos Fray Juan de Larios (Mexico).

### **Other Activities related to WHRDs**

PBI has collected oral and visual testimonies of WHRDs that can be used for our advocacy, communications and fundraising activities.

- 2) Activities on behalf of Defenders of Economic, Social and Cultural (ESC) rights

### **Campaign for the Protection of Defenders of ESC Rights**

PBI launched a campaign to address human rights violations against defenders of land, livelihood and cultural rights at a conference in London on 31 October 2011 called "A Dangerous Business: The human cost of advocating against environmental degradation and land rights violations". In 2012, the UK Government asked for advice from PBI and other NGOs to make the principles laid out in the UN Ruggie framework on business and human rights operational. In response, PBI facilitated a lawyers' delegation to Colombia to investigate the implementation of these principles by transnational corporations. In 2012, PBI produced and disseminated a report on the 2011 conference with recommendations arising from the conference for UK and other governments and transnational corporations, including the need for greater accountability of governments and transnational corporations and consultation with local communities. PBI has made a submission for the planned UK strategy on Business and Human Rights to ensure a greater focus on the protection of defenders of ESC rights and has been lobbying the government around the strategy together with other INGOs and coalitions working on the issues of business and human rights. PBI

## **PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**

### Report of the trustees for the year ended 31 December 2012

also provided a submission to the newly formed UN Working Group on Business and Human Rights prior to their session in January 2012.

#### **Speaking tours**

PBI has brought 3 defenders working on ESC rights in Guatemala and Colombia to the UK to speak at events and engage in high profile advocacy meetings. Speaking tours were organised for Yenly Mendez of the Peasant Farmer Association of the Cimitarra River Valley (ACVC) (Colombia), Danilo Rueda of the Inter-Church Justice and Peace Commission (CIJP) (Colombia) and Rev. Jose Pilar of the Association for the Protection of Las Granadillas Mountain (APMG) (Guatemala).

#### 3) Activities on behalf of lawyers and HRDs Challenging Impunity

##### **Alliance for Lawyers at Risk**

The Alliance for Lawyers at Risk has grown significantly since it was launched in 2010 and there are now more than 100 lawyers, judges, legal experts and city firms which have endorsed the Alliance. The Scottish Law Society also recently joined the Alliance. The high profile of Alliance members serves as a protective measure by demonstrating the concern of the international community for the safety of lawyers and other HRDs, and those that we accompany consider it extremely valuable for their work.

The Alliance has offered their professional and moral support to HRDs. Members of the Alliance have written letters of concern to government officials on behalf of threatened HRDs, conducted a seminar on the Inter-American system and its role in upholding the rule of law and protecting human rights in Latin America, prepared amicus briefings, organised a roundtable on justice in Colombia in the context of the peace talks, and participated in meetings with visiting HRDs which serve as a basis for future projects.

##### **Lawyers' delegations**

In cooperation with the Caravana Colombia Lawyers Group UK, PBI facilitated a delegation of lawyers to Colombia in August 2012 focusing on the theme of business and human rights. The aim of the delegation was to examine the actions of transnational corporations in Afro Colombian, indigenous, rural farming and other communities which are seeking the protection of their land and natural resources using the UN Ruggie framework on business and human rights as a reference point. The delegation has compiled their findings into a report presented at the Law Society in February 2013 which provides recommendations to states and transnational corporations such as the provision of training and awareness raising on the human rights and environmental responsibilities of transnational corporations within the Ruggie Framework.

##### **Speaking tours**

PBI brought lawyers Judith Maldonado and Marcela Castellanos from CCALCP (Colombia) to attend the WHRD conference and lawyers Reinaldo Villaba Vargas and Luis Guillermo Perez who are members of the Jose Alvear Restrepo Lawyers Collective (CCAJAR) (Colombia) and met with members of the Alliance and the UK FCO.

##### **Report to Conservative Party Human Rights Commission**

PBI prepared a report for the Conservative Party Human Rights Commission's inquiry into human rights violations against professionals around the world which is called "Professionals in the Firing Line". Prepared with the support of members of the Alliance for Lawyers at Risk, it details the situation of risk faced by lawyers, journalists and other HRDs and makes recommendations on how government policy could help reduce their risk.

##### **Criminalisation of HRDs**

To launch a PBI report on the criminalisation of HRDs we organised an event in May 2012 that was hosted by Matrix Chambers with PBI accompanied HRD Rev. Jose Pilar from the Association for the Protection of Las Granadillas Mountain (APMG) in Guatemala. APMG focuses on protecting the Las Granadillas ecosystem from excessive and damaging logging and farming. In 2009, APMG and Rev. Pilar began facing threats and criminalisation efforts from logging interests in the area that have culminated in several unfounded legal cases being brought against Rev. Pilar and other APMG members. The event included PBI Patron Sir Henry Brooke CMG as chair and keynote speakers Rev. Pilar, Stephen Hockman QC and

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Report of the trustees for the year ended 31 December 2012

Richard Hermer QC to discuss the phenomenon of criminalisation and its increasing use as a repressive measure against environmental campaigners around the world. The report presents case studies and recommendations to EU governments in line with EU Guidelines on the Protection of HRDs, and to the UK government. PBI presented findings from the report at a UN Human Rights Council side event in March 2013 with the UN Special Rapporteur on Human Rights. This led to the passing of a landmark resolution by the UN Human Rights Council in March 2013 calling for the elimination of laws that restrict HRDs, and the passage of laws which enable them to fully exercise their rights which we consider to be significant in terms of our advocacy impact.

**Access to Justice in Mexico**

On 3 July 2012, an event was organised at the Frontline Club following the presidential elections in Mexico. One of the key speakers was Mexican lawyer Silva Vasquez who had been working in the State Human Rights Commission in Baja California as a General Examiner before she had to leave her job and flee because of fears that her life was in danger. Human rights lawyer Juan Carlos Gutierrez, Director of the Mexican Commission of Defence and Promotion of Human Rights, also spoke at the event. On July 4th, an international seminar was organized by the Bar Human Rights Committee (BHRC) and the Alliance for Lawyers at Risk. Sylvia Vasquez gave testimony of the significance of the Inter-American Commission of Human Rights and their Precautionary Measures granted to protect the life and integrity of many HRDs in Mexico, including herself.

4) Activities for the Protection of HRDs at Large

**Strategic Advocacy**

PBI has raised awareness of the situation of at risk HRDs within the international political community through arranging briefings with MPs and Lords, the UK Foreign & Commonwealth Office (FCO), and Alliance members to inform them of situations of concern and encourage them to write to decision-makers in the country in question when urgent action is required. Bi-monthly meetings with desk officers and members of the Human Rights, Democracy and Governance Department at the FCO have been arranged to inform them of the situation of HRDs under threat. PBI has developed a relationship with the FCO Desk Officer for Honduras. We are also part of a round table at the FCO on the UN Human Rights Council and have ongoing meetings/input with the FCO representative prior to UN Council meetings. PBI is invited by the FCO to other UN and international coalition meetings to advocate on behalf of HRDs. We have continued to foster relationships with MPs and APPGs who supported us in the past and have developed relationships with new MPs and APPGs (for example the APPG for International Corporate Responsibility and the APPG for Gender Peace and Security) to increase political support in thematic areas in which we work.

**Publicity and Media Exposure**

**Publicity Materials**

Our annual report for 2011 was released in October 2012 and has been sent to donors, members, volunteers and other supporters to update them on our activities and achievements and circulated at events, including the conference on the protection of WHRDs and the reception for WHRDs held at the House of Lords. It highlights the key thematic areas in which PBI has identified threats against HRDs. The annual report is now available on the PBI UK website.

We also produced an exhibition of photos of accompanied WHRDs at the conference together with quotes on being a WHRD.

**Website**

Our website is updated on a regular basis and provides key information on the work of PBI and the HRDs we support, events in the field, PBI UK appeals and events, volunteering for PBI to prospective volunteers, and has publications and resources including our project publications, audiovisual materials, annual reports and accounts. We have expanded upon a section of our website containing stories and reports from HRDs which is called "In their own words". Our website is attracting around 1,000 unique visits per month (around 70% of whom are new).

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Report of the trustees for the year ended 31 December 2012

**Social media**

PBI UK has further developed its social media presence, using Facebook and Twitter to widen our audience and reach new supporters. Using these channels to share our own news, as well as writing and work by others that is relevant to our areas of focus, PBI UK has become established as a specialised information source, and our number of followers is increasing daily. Social media gives supporters particular ways to support our work, sometimes through actions as simple as "sharing" our output. PBI UK has nearly doubled its followers since 2011 to 456 followers on Facebook and 718 followers on Twitter (growing daily) in 2012.

**Newsletter**

In 2012, we issued five e-newsletters to around 600 of our supporters publicising events, advocacy actions, publications being released, and fundraising activities with links to other areas on website. We produced one e-newsletter for over 100 members of the Alliance for Lawyers at Risk to report on activities undertaken by Alliance members including public statements, amicus briefs, visits of at-risk lawyers to the UK and planned actions.

**Volunteer recruitment and support**

We organised two orientation weekends in April 2012 and September 2012 to recruit new volunteers onto our field projects. Returned volunteers and PBI staff spoke at the weekends and gave an overview of PBI's work and the stages of becoming of a volunteer in the field. For those volunteers wishing to work with a field project, PBI UK works closely to prepare them to serve in the field in terms of advocacy with key contacts in the UK. We currently have 8 volunteers working across the four field projects.

**Financial Stability**

Our annual income decreased slightly in 2012 (a total income of £268,843 compared with £274,990 in 2011). Our grants income was higher than it had been in 2011. We were successful in securing another multi-year grant from the Sigrid Rausing Trust for our ongoing protection work in the field, the expansion of PBI's protection through work in new geographic areas and through developing new protection tools, and advocacy work focused on the three thematic areas and HRDs at large. We received recurrent grants from the Bromley Trust, the A B Charitable Trust, the Law Society Charity and several other smaller trusts in 2012. We received grants from several new trusts for the first time in relation to applications focused on the themes of protection for WHRDs and for defenders of ESC rights.

We had a lower level of individual donations and memberships than in 2011 primarily due to our BBC appeal in 2011. Otherwise, we increased our income from individual donors and members through challenge event fundraising and an increase in regular donors. We were also successful in our application with the Mexican Commission for Human Rights and other partner organisations for an EC EIDHR (European Instrument for Democracy and Human Rights) grant for 2013-2015 that will be allocated toward PBI UK core costs and activities related to the protection of HRDs in Mexico including trialling new protection tools such as an online platform to do capacity building.

Approved by the trustees on 11 September 2013 and signed on their behalf by:



Kathleen Armstrong



Sanjay Joshi



**PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**  
**Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the Trustees are aware, there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the charity's auditors are unaware; and

each Trustee has taken all steps that they ought to have taken as a director in order to make themselves aware of relevant audit information and to establish that the charity's auditors are aware of that information.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PEACE BRIGADES**  
**INTERNATIONAL UNITED KINGDOM SECTION**

We have audited the financial statements of Peace Brigades International United Kingdom Section for the year ended 31 December 2012 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed

**Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on above the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF PEACE BRIGADES  
INTERNATIONAL UNITED KINGDOM SECTION (continued)**

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Opinion on other matters prescribed by the Companies Act 2006**


In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit or

Oxford  
20 September 2013

  
Colin Mills (Senior Statutory Auditor)  
for and on behalf of Critchleys LLP,  
Statutory Auditor

## PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION

Statement of Financial Activities  
for the year ended 31 December 2012

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2012	Total Funds 2011
		£	£	£	£
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds:</b>					
<b>Voluntary income</b>					
Trust/Corporate grants and donations	2	33,165	198,600	231,765	217,562
Donations to the HRD Fund	3	0	5,696	5,696	3,751
Donations to the Alliance for Lawyers at Risk	4	0	15,550	15,550	19,011
Donations and membership subscriptions	5	10,197	0	10,197	14,743
<b>Activities for generating funds</b>					
Fund-raising activities	6	195	0	195	19,064
Other income	7	4,000	0	4,000	0
Investment income - bank interest		190	0	190	280
<b>Incoming resources from charitable activities:</b>					
Fees from training potential project volunteers		1,250	0	1,250	580
<b>TOTAL INCOMING RESOURCES</b>		<u>48,997</u>	<u>219,846</u>	<u>268,843</u>	<u>274,990</u>
<b>RESOURCES EXPENDED</b>					
	8				
<b>Costs of generating funds</b>		24,446	18,600	43,046	44,425
<b>Charitable activities</b>		34,567	163,847	198,414.50	222,970
<b>Governance costs</b>		<u>5,470</u>	<u>6,000</u>	<u>11,470</u>	<u>10,537</u>
<b>TOTAL RESOURCES EXPENDED</b>		<u>64,483</u>	<u>188,447</u>	<u>252,930</u>	<u>277,932</u>
<b>NET INCOMING RESOURCES FOR YEAR</b>		(15,486)	31,399	15,913	(2,942)
Balances brought forward		<u>59,026</u>	<u>6,059</u>	<u>65,085</u>	<u>68,027</u>
Balances carried forward		<u>43,540</u>	<u>37,458</u>	<u>80,998</u>	<u>65,085</u>

There were no recognised gains or losses during the year, other than those included in the above statement.

All amounts relate to continuing activities.

The notes on pages 12 to 18 form part of these financial statements


## PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION

## Balance sheet as at 31 December 2012

	Note	2012 £	2011 £
<b>Fixed assets</b>			
Tangible assets	9	<u>0</u>	<u>0</u>
<b>Current assets</b>			
Debtors and prepayments	10	4,228	6,518
Cash on short term deposit			0
Cash at bank and in hand		<u>104,497</u>	<u>81,654</u>
		<u>108,725</u>	<u>88,172</u>
<b>Creditors: amounts falling due within one year</b>	11	<u>(27,728)</u>	<u>(23,087)</u>
<b>Net current assets</b>		<u>80,998</u>	<u>65,085</u>
<b>Total assets less liabilities</b>		80,998	65,085
<b>Creditors: amounts falling due after more than one year</b>		<u>0</u>	<u>0</u>
<b>Total net assets</b>		<u><u>80,998</u></u>	<u><u>65,085</u></u>
<b>Represented by:</b>			
Unrestricted funds - general	14	43,540	59,026
Restricted funds	14	<u>37,458</u>	<u>6,059</u>
		<u><u>80,998</u></u>	<u><u>65,085</u></u>

The financial statements were approved and authorised for issue by the Management Committee on (~~insert date~~) 11 September 2013 .

  
.....

  
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Kathleen Armstrong  
Trustee

Sanjay Joshi  
Trustee

The notes on pages 12 to 18 form part of these financial statements

## PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION

### Notes to the financial statements for the year ended 31 December 2012

#### 1. Accounting Policies

##### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005, issued in March 2005), applicable accounting standards and the Companies Act 2006.

##### **Incoming resources**

Grants and donations are accounted for as soon as their amount and receipt are certain. In the case of donations this is usually when received. All other income is accounted for on a receivable basis, including Gift Aid reclaims. Grants received prior to the year end, relating to funding applications for expenditure in future financial years, are deferred and included in creditors. Donations in kind are recognised when the value to the charity can be quantified and a third party is bearing the cost.

##### **Resources expended**

Expenditure is included on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources. Expenditure includes irrecoverable VAT where applicable.

##### **Allocation of costs**

Costs are allocated to spending categories on a basis designed to represent the use of the resource.

Costs relating to a particular activity are allocated directly where possible, staff costs are allocated on the basis of actual or estimated time spent, and support costs (primarily spending on premises) are apportioned on an appropriate basis e.g. floor space.

##### **Fixed assets and depreciation**

Tangible fixed assets costing more than £500 are capitalised. Computer and office equipment is written off on a straight-line basis over their estimated useful life of 3 years.

##### **Stock**

Stocks are valued at the lower of cost and net realisable value.

##### **Leasing**

Rentals payable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

##### **Intangible Income**

Donations in kind are included, where practicable, at the financial cost to the provider of the service. Volunteer time is not included in the financial statements.

##### **Fund accounting**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements. Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

**PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**  
**Notes to the financial statements for the year ended 31 December 2012**

<b>2. Grants receivable</b>	2012	2011
	£	£
The Sigrid Rausing Trust	150,000	150,000
The Tolkien Trust	20,000	0
The Bromley Trust	15,000	15,000
The Tinsley Foundation	15,000	15,000
Staples Trust	10,000	0
The Evan Cornish Foundation	5,000	0
The AB Charitable Trust	10,000	7,500
Joffe Charitable Trust	2,500	0
The Mosse Charitable Settlement	500	0
Christian Aid	3,165	3,028
SC and ME Morland's Charitable Trust	300	0
Bryan Lancaster's Trust	300	500
The Allan & Nesta Ferguson Charitable Trust	0	10,000
Human Rights Consortium School of Advanced Study	0	1,000
AW. 60 Charitable Trust	0	750
The Rowan Charitable Trust	0	5,000
Philamonic Trust	0	1,250
The Marmot Charitable Trust	0	500
The Funding Network	0	8,034
<b>Total</b>	<b><u>231,765</u></b>	<b><u>217,562</u></b>

In addition, some grants were donated specifically to the HRD fund and the Alliance for Lawyers at Risk. below  
 These are listed separately in Notes 3 & 4 respectively

<b>3. Contributors to the Human Rights Defenders' Fund</b>	2012	2011
	£	£
The Eva Reckitt Trust Fund (WHRD Appeal)	1,000	1,000
The Taylour Foundation (WHRD appeal)	300	0
The Mishcon Family Charitable Trust (WHRD appeal)	100	0
Amnesty International (WHRD appeal)	1,901	0
Other donations to WHRD appeal	585	0
The Tory Family Foundation	1,000	1,000
W.F. Southall Trust	0	1,000
Smaller donations	810	751
<b>Total Income for fund</b>	<b><u>5,696</u></b>	<b><u>3,751</u></b>

**4. Contributors to the Alliance for Lawyers at Risk Fund (established in 2010)**

Allen & Overy Foundation	2,500	0
Garden Court Chambers Limited	1,000	1,000
The Law Society Charity	10,000	8,333
Matrix Chambers	2,000	2,000
Berwin Leighton Paisner LLP for lawyers' delegation to Nepal	1,000	0
Individual Donation for lawyers delegation to Nepal	250	0
Carter Ruck Solicitors	0	2,500
Legal Week Award*	(1,350)	4,372
Simmons & Simmons	0	500
Smaller Donations & Membership	150	306
<b>Total Income for fund</b>	<b><u>15,550</u></b>	<b><u>19,011</u></b>

\*income from this source was overstated by £1350 in 2011 due to an accounting error

**PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**  
**Notes to the financial statements for the year ended 31 December 2012**

<b>5. Donations and Membership</b>	2012	2011
Individual donations and membership fees	10,197	8,248
Donations to BBC Radio 4 Appeal	0	6,495
<b>Total Donations and Membership</b>	<b><u>10,197</u></b>	<b><u>14,743</u></b>
<b>6. Fundraising Activities</b>	2012	2011
30th Anniversary Gala Event		
Sale of Tickets	0	9,278
Individual Donations (see note below)	0	9,759
Other Fundraising Income (from sponsored events)	195	28
<b>Total</b>	<b><u>195</u></b>	<b><u>19,064</u></b>
<b>7. Other Income</b>	2012	2011
Fee for security consultancy (Redress)	<b><u>4,000</u></b>	<b><u>0</u></b>

**PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION**  
**Notes to the financial statements for the year ended 31 December 2012**

**8. Total resources expended**

	Staff Costs £	Support Costs £	Other Direct Costs £	Total 2012 £	Total 2011 £
Funding to field projects & international activities	0	0	87,245	87,245	120,537
Advocacy and project support	42,414	3,560	22,371	68,346	64,353
Outreach, publicity, and communications	19,777	3,560	3,704	27,039	28,036
Field volunteer recruitment, training, & support	5,316	3,560	6,907	15,784	10,044
Total charitable activities	67,507	10,681	120,227	198,414	222,970
Fund-raising	39,001	3,560	485	43,046	44,425
Governance costs	5,316	3,560	2,594	11,470	10,537
	<u>111,824</u>	<u>17,802</u>	<u>123,305</u>	<u>252,930</u>	<u>277,932</u>

In common with other country groups, PBI UK contributes to global project support, monitoring and coordination that takes place at an international level within PBI. This contribution is included above in funding to PBI International Secretariat .

	2012 £	2011 £
Staff Costs comprise:		
Salaries	99,785	95,004
Social security costs	9,030	8,612
Staff training, travel, recruitment, and volunteer expenses	714	950
Temporary workers	2,294	0
	<u>111,824</u>	<u>104,566</u>

Salaries, and the associated social security costs, cover 1 full time co-ordinator, 1 part-time outreach worker, 1 part-time fundraiser, 1 part-time advocacy worker and 1 part-time finance worker.

No employees' emoluments exceeded £60,000.

	2012 £	2011 £
Support Costs comprise:		
Rent, rates, insurance and service charges	9,818	8,728
Computer and telephone costs	3,592	2,745
Printing, stationery, postage and office supplies	1,445	1,709
Office equipment	386	
Volunteers' travel expenses	1,868	1,044
Trustees' travel expenses	0	0
Subscriptions and publications	527	450
Bank charges	165	172
	<u>17,802</u>	<u>14,849</u>

The trustees received no remuneration during the year.



## PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION

Notes to the financial statements for the year ended 31 December 2012

	2012	2011
	£	£
<b>8. Total resources expended - continued</b>		
Other Direct Costs comprise:		
Funding to PBI Colombia project	37,667	33,334
Funding to PBI Guatemala project	12,000	16,667
Funding to PBI Indonesia project	0	11,666
Funding to PBI Mexico project	9,000	4,850
Funding to PBI Nepal project	0	24,667
Funding to PBI Kenya project	6,000	0
Funding to PBI Honduras Project project	4,000	0
Funding to PBI Country Groups for development (from Sigrid Rausing Trust)	1,453	4,430
Funding to PBI International for international activities (from Sigrid Rausing Trust)	14,000	22,423
Funding to Bar Human Rights Council for Mexico Visit (from Law Society)	3,125	2,500
Total direct funding to field projects	87,245	120,537
Field volunteer initial training weekends	2,590	1,967
Field volunteer welfare & rehabilitation	551	31
Newsletter, information packs, membership leaflets and publicity materials	1,925	1,551
Annual review	1,353	1,331
Production of DVD (Spanish version 2011)	256	2,613
Tours and talks by human rights defenders	1,945	10,293
Special Conference on Human Rights Defenders (October 2011)	0	4,185
Special conference on Women Human Rights Defenders	16,062	0
Anniversary Gala Event (fundraising)	170	12,188
Direct fundraising costs	485	274
Advocacy Expenses	4,365	1,059
Cost of Consultancy Workshop (Redress)	3,766	0
Audit fee	2,580	2,466
Governance costs (including trustee training)	14	25
	<u>36,061</u>	<u>37,982</u>
<b>Total Direct Costs</b>	<u><u>123,305</u></u>	<u><u>158,519</u></u>

## PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION

## Notes to the financial statements for the year ended 31 December 2012

	Computer Equipment £
<b>9. Fixed assets</b>	
Cost	
At 1 January 2012	2,880
At 31 December 2012	<u>2,880</u>
Depreciation	
At 1 January 2012	2,880
Charge for year	<u>0</u>
At 31 December 2012	<u>2,880</u>
Net book value at 31 December 2011	<u>0</u>
Net book value at 31 December 2012	<u>0</u>

	2012	2011
<b>10. Debtors (due within one year)</b>		
Consultancy fee from Redress	4,000	596
Accrued income (Gift Aid reclaim & cheques banked 2012)	<u>228</u>	<u>5,922</u>
	<u>4,228</u>	<u>6,518</u>

**11. Creditors: amounts falling due within one year**

Taxes and social security	2,082	2,346
Other Creditors and accruals	11,646	5,741
SRT funds owed to PBI ISEC	<u>13,000</u>	<u>15,000</u>
	<u>26,728</u>	<u>23,087</u>

**12. Operating lease commitments**

As at 31 December 2011, the company had commitments under a non-cancellable lease as follows:

	2012	2011
Expiring within one year	<u>2,082</u>	<u>2,082</u>

**13. Company status**

The company is limited by guarantee and does not have a share capital. Each member's liability under the guarantee is limited to £1.

## PEACE BRIGADES INTERNATIONAL UNITED KINGDOM SECTION

## Notes to the financial statements for the year ended 31 December 2012

14	At 1 Jan 2012	Incoming Resources	Resources Expended	At 31 Dec 2012
	£	£	£	£
<i>Unrestricted funds:</i>				
General	59,026	15,832	(31,318)	43,540
Grants Receivable (unrestricted)				
The Bromley Trust	0	15,000	(15,000)	0
Christian Aid	0	3,165	(3,165)	0
The Tinsley Foundation	0	15,000	(15,000)	0
<b>Total unrestricted funds</b>	<b>59,026</b>	<b>48,997</b>	<b>(64,483)</b>	<b>43,540</b>
<i>Restricted funds:</i>				
The Sigrid Rausing Trust - field projects & international	3,059	100,000	(70,851)	32,208
The Sigrid Rausing Trust - general support grant	0	50,000	(50,000)	0
The Tolkien Trust	0	20,000	(20,000)	0
The Staples Trust	0	10,000	(10,000)	0
The Evan Cornish Foundation	0	5,000	(5,000)	0
The AB Charitable Trust	0	10,000	(10,000)	0
The Joffe Charitable Trust	0	2,500	(2,500)	0
Mosse Charitable Trust	0	500	(500)	0
SC & ME Morlands	0	300	(300)	0
Bryan Lancaster's Trust	0	300	(300)	0
Human Rights Defenders' Fund	0	5,696	(5,696)	0
Alliance for Lawyers at Risk Fund	0	15,550	(10,300)	5,250
<b>Total restricted funds</b>	<b>3,059</b>	<b>198,600</b>	<b>(175,147)</b>	<b>37,458</b>
<b>Total funds</b>	<b>62,085</b>	<b>247,597</b>	<b>(239,630)</b>	<b>80,998</b>

Restricted funds are funds which have been granted or donated for particular purposes or projects.

The **Human Rights Defenders' Fund** was established with the following specific aims:

To provide immediate protection responses in the field when needed in emergency situations

To expand PBI's field operations to support those HRDs at greatest risk

To undertake strategic advocacy work to respond to emergency situations

To implement innovative protection strategies linking UK lawyers with the at-risk lawyers in the field.

The **Alliance for Lawyers at Risk Fund** was established in 2010 to support members of the legal profession working in areas of conflict in defence of human rights